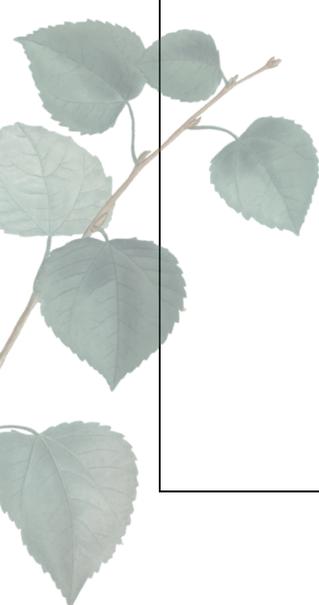




PUSHWORTH PRESENTS

YOUR
WEDDING
MUSIC
CHECKLIST



EVERYTHING THAT YOU NEED
WHEN YOU BOOK LIVE MUSIC

YOUR WEDDING SOUNDTRACK STARTS HERE

A wedding isn't just a date on a calendar.

It's a room full of people you love, suspended in one moment in time.

And music?

Music is what turns that moment into memory.

At Pushworth, we don't just book live acts. We curate atmosphere. We read rooms. We understand timing.

We know when to lift the energy, when to soften the space, and when to let the dance floor erupt. 🎵

This booklet is designed to give you clarity and confidence. Inside, you'll find practical checklists covering:

- Logistics – So nothing is left to chance.
- Sound Equipment – Because great music deserves great production.

- Songs & Dances – Your story, your soundtrack.
- Event Running Sheet – Flow matters more than you think.
- Hospitality & Payment – Clear expectations, smooth delivery.

Weddings move quickly. Decisions stack up. Emotions run high. This guide keeps the music simple, structured and stress-free — so you can focus on the part that actually matters: marrying your person.

We handle the detail.

You own the moment.

Let's build a celebration that feels like you.



LOGISTICS

Behind every seamless entrance, perfectly timed first dance and packed dance floor is clear planning. The Logistics checklist ensures your musicians know exactly where to be, when to be there, how to access the space, and what conditions to expect — from bump-in times and venue access to power supply and curfews.

When logistics are handled properly, there's no scrambling, no awkward delays, no last-minute stress. Just smooth delivery, confident performers and a celebration that flows exactly as it should.

- Stage Size
- Stage Location
- Noise Restrictions
- Power Access
- Dance Floor Size + Location
- If Outdoors, is Stage Covered?
- Access Time for the Artist?
- Allocated Parking Spot for Entertainer
- Allocated Parking Location
- Time Artist can Access the Venue to Set Up and Sound Check
- Flat Load or Stairs and Lift?
- Loading Dock Location
- Loading Dock Proximity to Parking and the Event Venue and Stage
- Changing Room location and facilities provided
- Name of person at the Venue responsible to meet, induct and direct for set up



“ A WEDDING
WITHOUT
GREAT MUSIC IS
JUST A DINNER
WITH GOOD
INTENTIONS. ”



SOUND EQUIPMENT

Great Music needs Great Equipment!

The Sound Equipment checklist ensures your live music is delivered with clarity, balance and impact — whether it's an intimate acoustic ceremony or a full reception dance floor. Power supply, speaker placement, microphones, backup plans and volume management all matter more than most couples realise.

When production is right, the music feels effortless. When it's not, everyone notices. This checklist keeps the focus where it belongs — on the celebration, not the speakers.

- Is there an In House PA?
- If Yes, can the Function Manager provide Specs?
- Can the Artist bring their OWN Production?
- Is there Lighting set up in the Event Room?
- Do you have special Lighting Requirements?
- Do you need a Microphone for Speeches?
- Do you need a Microphone for Specific Performances?
- Where can the Artist set up the equipment?
- Can the venue provide a table and chair to use in the Production set up?





“ BE THE SONG
THAT GETS
PEOPLE ON
THEIR FEET.”

ED SHEERAN



SONGS + DANCES

Your Wedding is the Soundtrack that you will remember forever!

The Songs & Dances checklist helps you define the key musical moments that matter: your aisle song, signing music, first dance, parent dances and the tracks that will fill the floor later in the night. Clear selections give your musicians direction and give you confidence that every emotional beat lands exactly where it should.

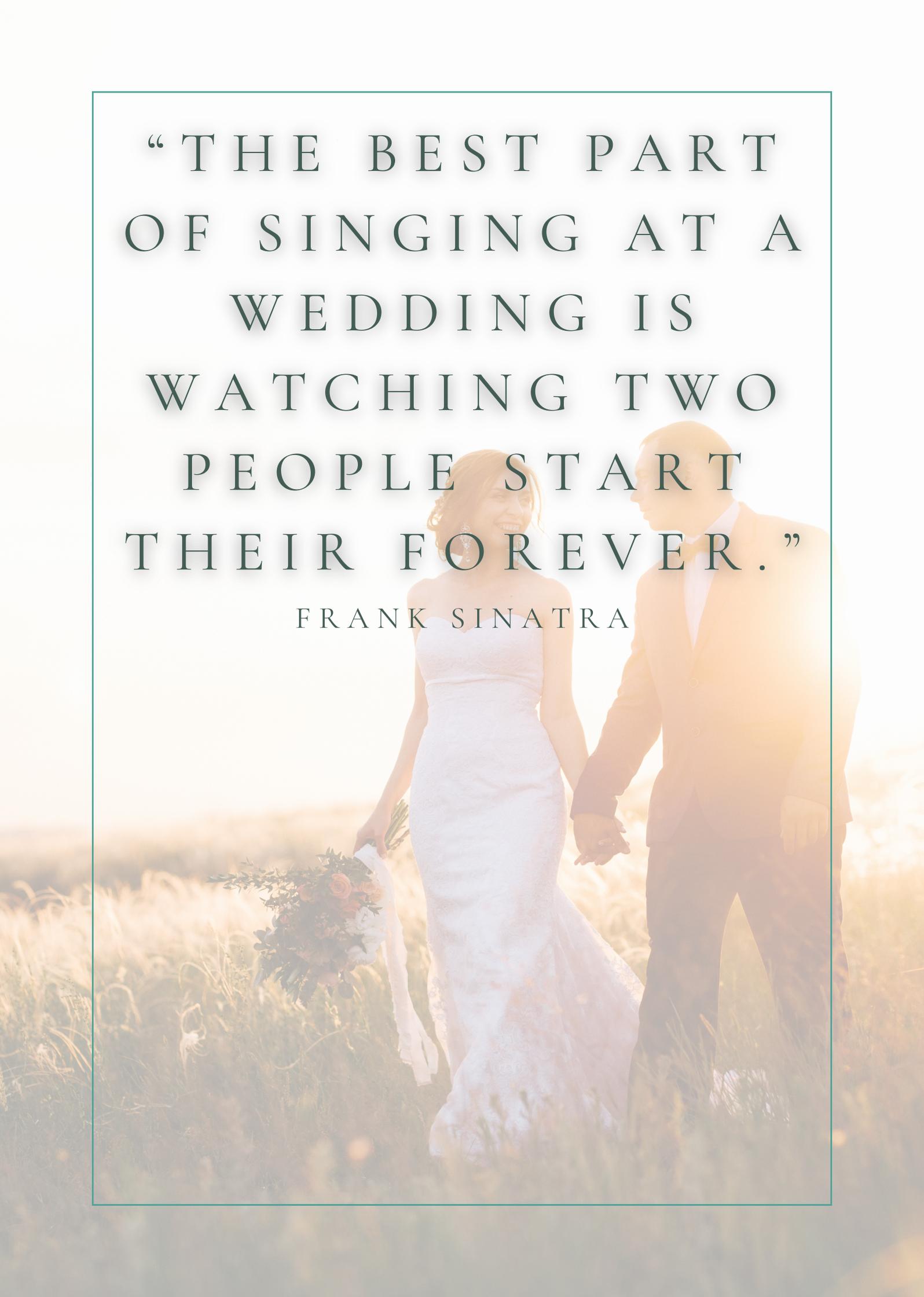
Because when the right song plays at the right moment, it becomes yours forever.

- Wedding Party Entrance to Reception Venue
- Bride/Groom First Dance
- Father/Daughter
- Mother/Son Dance
- Cutting of the Cake
- Wedding Party Farewell



“THE BEST PART
OF SINGING AT A
WEDDING IS
WATCHING TWO
PEOPLE START
THEIR FOREVER.”

FRANK SINATRA



EVENT RUNNING SHEET

Your reception musician isn't just playing songs — they're quietly steering the rhythm of the night.

An Event Running Sheet gives them clear visibility of speeches, meal service, formal dances, special announcements and key transitions. With that structure, they can liaise smoothly with the MC, adapt to timing shifts, and cue music precisely when it's needed.

When your musician understands the flow, the evening feels seamless — no awkward pauses, no missed moments, just a celebration that unfolds naturally from start to finish.

- Name of Person to Report to Upon Arrival
- Name of MC
- Name of Person looking after Special Performances if Any
- Name of Person managing the Wedding
- Guests Arrive
- Serving Canapes
- Pre Dinner Cocktails
- Wedding Party Arrives
- Guests Seated for Dinner
- Dinner Served
- Dinner Music Start
- Speeches
- Cutting of the Cake
- First Dance
- Mother/Son or Father/Daughter Dance
- Specific Wedding Tradition
- Dance Music Starts
- Music Finish





“THOSE SONGS
BECOME PART OF
PEOPLE’S LOVE
STORIES.”

JOHN LEGEND

HOSPITALITY + ADMINISTRATION

Your reception musician isn't just playing songs — they're quietly steering the rhythm of the night.

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When your musician understands the flow, the evening feels seamless — no awkward pauses, no missed moments, just a celebration that unfolds naturally from start to finish.

- Meal per Person in the Band
- Water and Soft Drinks Per Person in the Band
- Dressing Room or Area for Band to Take Breaks
- Agree on Times, Songs, Style, Specifics and Payment
- Sign Contract
- Pay 50% Deposit to secure the Artist
- Send Spotify Links for Specific Songs
- Fine Tune the Running Sheet
- Pay 50% Remaining Balance



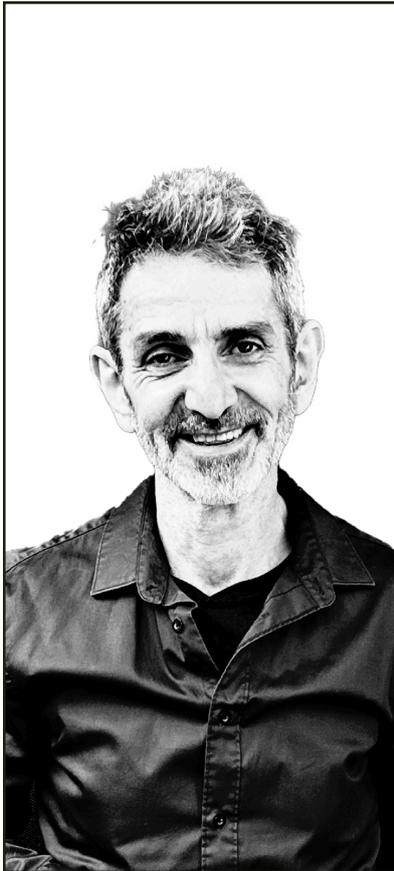
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